



**GAGETOWN SCHOOL**  
**6 Loomcroft Lane, Gagetown, NB, E5M 1H2**  
**Parent School Support Committee**  
**Minutes**

**Date: April 2, 2025, Time: 6:00pm Location: Library**

<b>PSSC Members Present:</b> Kevin O'Hara - Incoming Chair, Parent Lora McKinney- Rotating Secretary, Community Member Jennifer Ball - Home & School, Parent Alexandra Francis - Teacher Representative  <b>PSSC Members Regrets:</b> Stephanie White – Parent Derek Pleadwell - Community Member Greg White – Parent Kaley Lavoie-Gertridge - Home & School, Parent	<b>School/DEC Representation Present:</b> Katherine Colpitts, Principal Wallace Carr – DEC  <b>School/DEC Representation Regrets:</b>
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**Call to Order:** Meeting was called to order at 6:00pm

**Approval of the Agenda:** The agenda was approved by Jennifer B. (1<sup>st</sup>), Alexandra F. (2<sup>nd</sup>) & All

**Approval of the Minutes from Previous Meeting** on Wed Feb 5, 2025: The minutes were approved Alexandra F. (1<sup>st</sup>), Lora M. (2<sup>nd</sup>) & All

**Elect Chair:**

- Moved by Jennifer B., seconded by Alexandra F, that Kevin O'Hara be declared elected as chairperson. The motion passed by acclamation. Kevin O'Hara is the new chairperson & replaced outgoing chairperson, Lisa Dawson.

**Elect Secretary:**

- Currently, no PSSC member has come forward for the Secretary position.
- It was decided for the remainder of this 2024/2025 session, this will be a rotating position.
- Alexandra F. was Secretary on Feb 5, 2025, PSSC meeting
- Lora M. will be secretary for April 2, 2025, PSSC meeting
- Jennifer B. will be secretary for next meeting on May 7, 2025, PSSC meeting
- On May 7, 2025, PSSC meeting, we will elect a Secretary for June 4, 2025, PSSC meeting

**Business Arising from the Minutes:**

- Discuss initiatives from previous years to provide an overview to the new Principal:
  - RCMP Presence
    - Derek P. will reach out to RCMP Liaison Officer assigned to Gagetown to plan a visit for the school; unfortunately, they were not able to schedule a visit at the end of previous school year --> **April 2: No Update**
    - Katherine plans to reach out to RCMP directly
      - Lora M. to send contact information of RCMP who presented on-line safety for students at Harold Peterson Middle School

2. Gagetown School to leverage the municipality of Arcadia for more support (i.e. financial, community, etc..). **April 2: No Update**
3. Outdoor Shading Project – still investigating other solutions & plan to budget for next year.
  - a. Reach out to:
    - i. Geary school about their most recent tree project – lessons learned
    - ii. Burton school as they recently completed a Gazebo build project

#### **Principal Update:**

- Retaining, Growing & Engaging Staff
  - Focus on staff team building: recently every Friday afternoon available staff go to Gagetown Distilling & Cidery
  - Meeting with staff regularly to keep them accountable in achieving Growth Goals
  - Staff Peer Observation – allow staff members to learn tips & tricks from other teachers in classrooms
- Winter Carnival – last wk of Feb – was a fun & successful event for students & staff before heading into March break
- Middle School Students attended presentation with Cambridge Narrow students about Overcoming Obstacles
  - Mental Health & Wellness initiatives - \$500/school; strategies on managing depression, anxiety & belonging
- Fridays continue to be Numeracy & Literacy Day – Fri April 4 is Tartan Day
- Gr 8 Quebec trip: Fundraising breakfast - Upper Gagetown Lions club raised \$2000 for students
- Home & School received a donation from Queenstown Baptist Church & Upper Gagetown Women's Institute which is paying for student hot lunches
- Kitchen Updates: purchased dehydrator & bread maker for more snack & meal options for students

#### **DEC Update:**

- Katherine shared the following documents provided by Wallace via email on April 2, 2025:
  1. DEC Report For March Gagetown-2025
  2. 05a - DEC Report ER2.3 Feb 2025 (Appendix A)
  3. 10b - Early Learning and Childcare in New Brunswick
  4. 06 - Leadership Presentation by Directors of Schools
- DEC Symposium – May 30 & 31: open for PSSC members to attend – Names should be emailed to the Chairperson of our Council no later than 30 April 2025

#### **New Business:**

- Planned 2024/2025 PSSC Meeting Dates/Time:
  1. Wed May 7, 2025, at 6pm in Library
  2. Wed June 4, 2025, at 6pm in Library

The Meeting Adjourned at 7:11pm approved by Kevin O. (1<sup>st</sup>), Alexandra F. (2<sup>nd</sup>) & All

Next meeting will be held on Wed May 7 at 6:00pm

\_\_\_\_ Kevin O'Hara \_\_\_\_\_

PSSC Chair

\_\_\_\_\_

Date

\_\_\_\_ Lora McKinney \_\_\_\_\_  
PSSC Secretary

\_\_\_\_ April 13, 2024 \_\_\_\_\_  
Date