



GAGETOWN SCHOOL
6 Loomcroft Lane, Gagetown, NB, E5M 1H2
Parent School Support Committee
Minutes

Date: Sept 17, 2025, Time: 6:00pm Location: Library

PSSC Members Present:

Kevin O'Hara - Chair, Parent
 Lindsay Innocent - Parent Representative
 Joseph Innocent - Parent Representative
 Michelle Black - Parent Representative
 Ashley Moylan - Parent Representative
 Rachel Smith – Parent Representative
 Lora McKinney - Community Member

PSSC Members Regrets:

Alexandra Francis - Teacher Representative
 Kaley Lavoie-Gertridge - Home & School, Parent

School/DEC Representation Present:

Katherine Colpitts, Principal

School/DEC Representation Regrets:

Wallace Carr – DEC

Call to Order: Meeting was called to order at 6:02pm

Approval of the Agenda: The agenda was approved by Kevin O. (1st), Lora M. (2nd) & All

Approval of the Minutes from Previous Meeting on Wed June 4, 2025: The minutes were approved Kevin O. (1st), Lora M. (2nd) & All

Planned next 6 PSSC Meeting for 2025 – 2026 school year:

Wed Sept 17, 2025	Wed Oct 22, 2025	Tues Nov 25, 2025
Wed Jan 21, 2026	Wed March 18, 2026	Wed May 6, 2026

Appointment for open PSSC Positions:

- Secretary Position – Alexandra F.
- Vice Chair – Ashley M.

Approved by Kevin O. (1st), Lindsay I. (2nd) & All

Business Arising from the Minutes:

- 1. Outdoor Shading Project** – Katherine C. decided this was a lower priority as kids/classes have access to shading in the area highlighted in blue.
 - Ashley M. has shade sails available from her past school project which was not used & willing to donate
 - Katherine C. will inquiry if the installation for these shade sails can be completed by community members or would need to be completed by district facilities

**2. Air Ventilation Upgrading Project**

- Has been delayed from planned July/August 2025 date
- District facilities came to Gagetown school in Sept 2025 to confirm measurements & design
- The installation date has not been confirmed

Principal Update:

- Sept 3 - Data Dunkers event – great experience for students & staff. Click [here](#) for news media
- Sept 4 - Welcome back BBQ – well received from everyone
- 2 student interns from UNB assigned to Jenn Hogan (Gr 1) & Dan Lewis (PE)
- 2 new teachers
- 9 home room classes this year
 - Largest class size of 14 for grades 5 and 6
- Sept 29 – Terry Fox Run
- Priority to replace lockers for middle school students as many are broken
 - Will need to plan for fundraising – estimate to replace is ~\$10K
- *School Goal:* All students will be able to read, comprehend, interpret and communicate at or above grade level
 - Looking to involve families to support this goal
 - Strong focus on literacy in all courses
 - Some preliminary ideas:
 - Involving families
 - Read-a-thon
 - ELF, Grinch – story telling event for students

DEC Update:

- Wallace C. couldn't attend this meeting as he had a scheduled meeting at Sunbury West school.

New Business:

- Joseph I. may have a connection through military base for second hand lockers to be donated to the school
 - Would need measurements to help confirm if this could be an option
- Ashley M. inquired about fundraising for school initiatives/improvements, specifically air conditioning units for classrooms
 - Katherine C. was not sure if community members can raise money &/or install air conditioning units for a school
 - Katherine C. explained that most school fundraising activities are organized by Home & School.
 - Ashley M. shared previous ideas from her previous school (i.e. school dances – family event)
- Michelle B. inquired about the library funding cuts & impacts on Gagetown school
 - Katherine C. confirmed the 3.5 hrs. for library resources has been reduced to 0 hrs. Teachers/Volunteers are not able to shelve, order books, etc. Kids can go to the library and put their name marker when they take out a book.
 - At the next meeting we'll inquire with Wallace C. on where PSSC should put their effort into assisting students in rural areas in getting access to school libraries (i.e. letter the district)

The Meeting Adjourned at 7:40pm

Next meeting will be held on Wed Oct 22, 2025, at 6:00pm.

Kevin O'Hara
PSSC Chair

Date

Lora McKinney
PSSC Secretary

Sept 21, 2025
Date